

**AGENDA**  
**PLANNING AND DEVELOPMENT POLICY**  
**DEVELOPMENT AND REVIEW PANEL**

**Date:** Tuesday, 1 March 2016

**Time:** 6.00 pm

**Venue:** Collingwood Room - Civic Offices

**Members:**

Councillor A Mandry (Chairman)

Councillor N J Walker (Vice-Chairman)

Councillors B Bayford

J M Englefield

T J Howard

D C S Swanbrow

Mrs K K Trott

**Deputies:** Councillor P W Whittle

Mrs C L A Hockley



**1. Apologies for Absence**

**2. Minutes (Pages 1 - 4)**

To confirm as a correct record the minutes of the meeting held on 12 January 2016.

**3. Chairman's Announcements**

**4. Declarations of Interest and Disclosures of Advice or Directions**

To receive any declarations of interest from members in accordance with Standing Orders and the Council's Code of Conduct and disclosures of advice or directions received from Group Leaders or Political Groups, in accordance with the Council's Constitution.

**5. Deputations**

To receive any deputations of which notice has been lodged.

**6. Portchester Shopping Village - Petition**

To receive an update from the Director of Planning and Regulation regarding a recent petition received on the regeneration of Portchester Shopping Village.

*We the undersigned petition the council. Today we stand and ask the council to take action and ownership of Portchester Village in its growth for the future. Let us give back to the locals the variety of strong independent businesses it deserves. We ask that the council take a look at thriving villages like Wickham square and its development with large empty areas and converting them into small affordable retail units. If implemented in Portchester, this would open up opportunities to small business owners, sole traders & even kitchen table enterprises, bringing back variety & local interest not to mention heart into the community thus creating more employment opportunities & an increase in shoppers which will boost the very local economy.*

*Portchester is a small historic village that was once full of life with a number of strong independent businesses. Today it is surviving on what we believe to be absentee landlords that are renting to top name chain companies like betting shops or charity shops to fulfil their loss in earnings. This is causing our local village to be filled with a number of duplicate shops including nail & hair salons and now FIVE Charity Shops. The constant competition results in a loss of earning and closure after a short time.*

**7. Performance Review: Conservation Services (Pages 5 - 16)**

To consider a report by the Director of Planning and Regulation on a review of Conservation Services.

**8. Final Review of Work Programme 2015/16 and Draft Work Programme 2016/17 (Pages 17 - 36)**

To consider a report by the Director of Planning and Regulation which gives a final review of the 2015/16 work programme and draft 2016/17 work programme.

P GRIMWOOD  
Chief Executive Officer

Civic Offices  
[www.fareham.gov.uk](http://www.fareham.gov.uk)  
22 February 2016

**For further information please contact:  
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# FAREHAM

BOROUGH COUNCIL

## Minutes of the Planning and Development Policy Development and Review Panel

(to be confirmed at the next meeting)

**Date:** Tuesday, 12 January 2016

**Venue:** Collingwood Room - Civic Offices

**PRESENT:**

Councillor A Mandry (Chairman)

Councillor N J Walker (Vice-Chairman)

**Councillors:** B Bayford, J M Englefield, T J Howard, D C S Swanbrow and Mrs K K Trott

**Also Present:** Councillor K D Evans



**1. APOLOGIES FOR ABSENCE**

There were no apologies for absence given at this meeting.

**2. MINUTES**

It was AGREED that the minutes of the Planning and Development Policy Development and Review Panel held on 3 November 2015 be confirmed and signed as a correct record.

**3. CHAIRMAN'S ANNOUNCEMENTS**

There were no Chairman's announcements.

**4. DECLARATIONS OF INTEREST AND DISCLOSURES OF ADVICE OR DIRECTIONS**

There were no declarations of interest made at this meeting.

**5. DEPUTATIONS**

There were no deputations made at this meeting.

**6. PRELIMINARY REVIEW OF THE WORK PROGRAMME 2015/16 AND DRAFT WORK PROGRAMME 2016/17**

The Panel considered a report by the Director of Planning and Regulation which reviewed the Panel's work programme for 2015/16 and gave initial consideration to the work programme for 2016/17.

The Director of Planning and Regulation addressed the Panel and invited members to put forward suggestions for the work programme for 2016/17.

Members suggested that an item on the forthcoming Fareham Town Centre Regeneration strategy be added to next year's work programme as this is planned to go out for consultation in the summer. The Director of Planning and Regulation suggested that that he meets with the Chairman and Executive Member for Planning and Development to discuss and agree on which parts of the regeneration project it may be appropriate for the Panel to be involved with.

It was also noted that the wording on page 7 of the report be amended in paragraph 12 to say 'Executive Member for Planning and Development' not 'Executive Member of Planning and Regulation'.

It was AGREED that:-

- (a) subject to the amendments to the wording on page 7, that the Panel approve the work programme for 2015/16; and

(b) members consider items to be included in the 2016/17 work programme which will be discussed at the 1 March 2016 meeting.

## **7. PERFORMANCE REVIEW: TREE SERVICE & STRATEGY ACTION PLAN**

The Panel considered a report by the Director of Planning and Regulation on an annual update of the Tree Strategy Action Plan and received a presentation on the key issues within the report by the Principal Tree Officer.

The presentation outlined the various work and responsibilities that is undertaken by the tree team:

- Tree Safety Inspections
- Survey of Housing trees, including the proactive planting of trees on housing land
- Tree Planting and Maintenance, including resilience planting for the future
- Tree Preservation Order Schedule
- Tree Service Requests
- Ancient Line Pollards
- Wickham Road Cemetery
- Customer Service Improvements following the Vanguard Intervention in Planning
- Coldeast Trees and Woodland
- Tree Wardens
- Tree Health – Pests and Diseases

Members raised concerns regarding the significant adoption of trees and woodland at the former Coldeast Hospital site and enquired whether there were sufficient resources available within the Tree Service (and other relevant Council services) to be able to maintain the current level of service with the consistent increase in the number of trees that they are responsible for. The Principal Tree Officer addressed the Panel and confirmed that he is confident that it is still manageable for the Tree Service and he felt that it was in the interest of Fareham residents that public trees and woodland are adopted by the Council.

The Panel asked for clarification on the current procurement of contractors used to fell Fareham Borough Council trees and whether it was viable to bring this in-house. The Principal Tree Officer confirmed that there had recently been a change in the procurement process for tree work, with a Hampshire wide procurement scheme being used with very competitive rates and specialist skills. He also informed the Panel that from an insurance perspective it would be costly to the Council to insure and train their own in-house tree surgeons.

The presentation outlined plans for the Council to adopt a Tree Warden scheme, to use local volunteers to assist the Tree and Conservation Officers. The Panel agreed that this was an excellent idea that would need to be closely monitored. The Principal Tree Officer informed members that they would

initially set up a small pilot scheme and report back to the Panel on the progress next year.

It was AGREED that:-

- (a) the Principal Tree Officer be thanked for his presentation; and
- (b) the Panel supports the Tree Strategy Action Plan; and
- (c) that an update for members on the Tree Warden Scheme be brought to the Panel at the 10 January 2017 meeting.

(The meeting started at 6.00 pm  
and ended at 6.52 pm).



# FAREHAM

BOROUGH COUNCIL

## Report to Planning and Development Policy Development and Review Panel

**Date**                    1 March 2016

**Report of:**            Director of Planning and Regulation

**Subject:**                PERFORMANCE REVIEW: CONSERVATION SERVICES

### SUMMARY

The following report reviews the Council's Conservation Services for the Historic Environment. It provides details of the broad areas the Conservation Service covers and explains the recent changes made to the service to ensure that it meets the needs of our customers.

### RECOMMENDATION

Members are invited to note the content of the report.

## **INTRODUCTION**

1. This Council's Conservation Service is provided by the Development Management Team; the Development Management team contains a dedicated Conservation Planner.
2. The Conservation service comprises a number of key work areas that include:
  - Determination of applications for listed building consent and applications for planning permission within conservation areas
  - Advice to development management on applications that affect the architectural and historic interest or setting of historic buildings and the character and appearance of conservation areas
  - Responding to formal applications for pre-application advice
  - Provision of informal advice concerning the historic environment to members of the public, elected members, planning agents, building contractors, other council departments and external organisations
  - Preparation and review of Conservation Area Character Appraisals
  - Preparation of Article 4 directions
  - Maintenance of the Council's Local List of buildings of Special Architectural or Historic Interest

## **LISTED BUILDING CONSENT AND PLANNING PERMISSION**

3. In determining applications for development the council has a statutory duty to have special regard to the desirability of preserving a listed building its setting or any features of special architectural or historic interest it possesses and to pay special attention to the desirability of preserving or enhancing the character or appearance of a conservation area. Government guidance in the National Planning Policy Framework expects the Council to give great weight to the conservation of heritage assets in decision making.
4. The conservation service provides the Council's specialist advice relating to the borough's historic buildings and conservation areas in the light of these statutory requirements.
5. During the last 18 months, the Vanguard Intervention within Development Management has changed the way the conservation service is delivered to our customers to ensure it meets their needs. One of the key aims has been to ensure that wherever possible customers speak directly with the Officer with the relevant expertise.
6. For example, in the past this Council's Conservation Planner responded to consultations from Development Management on applications for listed building consent, planning permission and pre-application advice where the borough's historic buildings and conservation areas would be affected. Now listed building applications, accompanying planning applications and some applications that affect the character

and appearance of a conservation area are being dealt with directly by the Conservation Planner.

7. The changes to the service, following the Vanguard Intervention, have resulted in increased dialogue with customers when applications and written enquiries are submitted. The Conservation service seeks to achieve a positive outcome for customers through negotiation and amendment of proposals wherever possible. Since the Intervention, the Conservation Planner has dealt with 71 applications; as a result of discussion and amendment only one of these applications was refused.
8. The Conservation Planner continues to provide expert advice in respect of larger applications that affect the borough's heritage to Development Management Planners.

### **PRE-APPLICATION PLANNING ADVICE AND GENERAL LISTED BUILDING ADVICE**

9. The service provides pre-application advice relating to all historic environment matters to a wide range of customers. This includes responding to formal enquiries submitted through the Council's pre-application advice service, which the Conservation Planner now deals with directly.
10. In addition to applications for advice using the council's formal pre-application service the Conservation Planner deals with a large number of enquiries on a day to day basis from customers. These enquiries include proposals for the alteration and repair of listed buildings, guidance concerning the need for listed building consent, along with more detailed discussions concerning possible extension work. A common example would be the consideration and discussion of schedules of repair for listed buildings with owners and their contractors.
11. The maintenance and repair of listed buildings is to be welcomed as it secures their future but it is important that it is undertaken using appropriate materials and techniques or their historic interest and fabric can be easily harmed. Frequent examples are brickwork and roof maintenance which are often undertaken as part of on-going routine maintenance on all types of building. In most cases once an appropriate schedule of work has been agreed the repairs can continue without a formal application.
12. Discussions concerning alterations such as residential extensions or internal changes to listed buildings, often desired in connection proposed changes of use, are also commonplace.
13. Where listed buildings have been left unused for some time or appear to be deteriorating through a lack of maintenance, the Conservation Planner has made direct contact with owners. This has in turn led to meetings where owner's intentions are established and advice offered on the work which should be carried out. This contact with owners has also opened up discussions on the potential use of buildings which in turn help to secure their repair and future upkeep.
14. Informal advice is also provided to other Council Departments and external bodies, notably the Highway Authority, where their proposed works would affect the setting of listed buildings or the character and appearance of conservation areas. Examples include the retention of historic street materials as part of road improvements in

Titchfield and repairs to the spire of the listed chapel at Wickham Road cemetery.

15. Lengthy discussions with Hampshire County Council concerning the street lighting public finance initiative, which replaced and upgraded equipment county-wide, resulted in appropriate lamps and columns being retained or added to conservation area locations. An example of this is the new columns in Wickham Road that were specially designed to complement the listed Victorian columns of the High Street.

### **CONSERVATION AREA CHARACTER APPRAISAL**

16. A Conservation Area Character Appraisal identifies the aspects of each conservation area that give it heritage significance. The Conservation Service has been reviewing the Council's adopted conservation area character appraisals in a 're-appraisal' programme that began in 2009. The programme has been updating the existing character assessment documents for each of the borough's 13 conservation areas which were originally prepared and adopted between 1998 and 2008. Historic England advises that appraisals should be regularly updated and suggests every 5 years as good practice; it should be stressed that this does not however mean that Appraisals cease to have weight in decision making once they are more than 5 years old.
17. The character of a conservation area can derive from the age and style of individual buildings, the way groups of buildings are arranged, the spaces between them, their historical significance in the development of an area and their use. Other factors such as; open spaces, landscaping, trees and important views all interact to form an area's overall character. In order to make informed decisions about development that affects the character of a conservation area it is important to have a clear understanding of its heritage significance in an up to date character appraisal document. The completed documents are used as evidence in support of the policies of the Fareham's Local Plan and as such they are a material consideration in the determination of planning applications.
18. In line with current Historic England guidance the updated character appraisals are in a new format that includes a management strategy setting out the council's approach to the conservation of each area. This outlines the procedures currently in place to manage change and proposes additional measures and opportunities for enhancement where these are considered appropriate. Examples include the use of article 4 directions to control potentially harmful alterations, further additions to the local list and reviews of the current boundary.
19. The appraisal documents have been used successfully in support of local plan policy, in decision making and at appeal. They have also been used to inform environmental improvements ensuring that schemes respond to and enhance the character and appearance of historic areas. The documents also have a general role to play in informing local residents and others about the history of the borough's older settlements and those aspects of their character and appearance that it is important to protect. The adopted character assessments and the revised appraisal and management strategy documents are available on the Council's website.
20. Since the last progress report to the Panel concerning the conservation area character appraisal programme a further 3 character appraisals have been completed at Titchfield Abbey, Portchester (Castle Street) and Wallington. To date revised character appraisals have been completed for 8 of the Council's 13

Conservation Areas. These are Sarisbury, Swanwick Shore, Warsash, Hook, Titchfield, Titchfield Abbey, Portchester (Castle Street) and Wallington. Re-appraisals are yet to be completed for Osborn Road, High Street, Town Quay, Catisfield, and Cams Hall.

#### **ARTICLE 4 DIRECTIONS**

21. Permitted Development Rights apply nationally and allow some minor alterations and demolitions to be undertaken without making a planning application to the council. The council has no control over changes that are permitted development or the impact, which may be harmful, that may result to the character and appearance of a conservation area.
22. An Article 4 Direction makes a planning application necessary for work that was previously permitted development. It allows the Council to properly consider the impact of changes on the character and appearance of a conservation area and to decide whether any particular alteration should go ahead. It does not necessarily prevent changes occurring but it does allow proposals to be properly considered, discussed and maybe amended, and for neighbour consultation to take place. There is no fee for a planning application resulting from an article 4 direction.
23. The possible use of an Article 4 Direction to control the exercise of permitted development rights in a conservation area is considered as part of the conservation area character appraisal review process. To date the review process has recommended the use of an Article 4 Direction in 7 of the borough's 13 conservation areas. Article 4 directions have been served in 5 of these at Sarisbury, Swanwick, Hook, Warsash and Portchester (Castle Street) which was confirmed in April 2015. Article 4 directions that were recommended as part of a conservation area character appraisal are yet to be served in the conservation areas at Titchfield and Wallington.

#### **THE LOCAL LIST OF BUILDINGS OF SPECIAL ARCHITECTURAL OR HISTORIC INTEREST**

24. The Council's Local List of Buildings of Special Architectural or Historic Interest plays an important role in recognising the significance of heritage at the local level that does not have the required national interest to be included on the Statutory List of Buildings of Special Architectural or Historic Interest compiled by Historic England. The list has 107 entries. Possible additions to the list are identified through everyday planning casework or through conservation area appraisal.
25. Although local listing does not offer the same extent and weight of control as statutory listing through the listed building consent procedure they are recognised as having heritage significance and as 'non-designated heritage assets' by the NPPF. Their status is a material consideration in the determination of planning applications. Additional control is afforded to those buildings that are within the boundary of a conservation area including some restricted permitted development rights, control over their demolition and a duty to pay regard to the character, appearance and setting of the conservation area concerned. Policy DSP5 of the Local Plan seeks to conserve the architectural and historic interest of locally listed buildings and their settings.
26. The most recent additions to the local list were 12 buildings in 2013 and a further 2 buildings have been recommended for addition following the adoption of the

conservation area character appraisal for Wallington in May 2014. The local list is attached at appendix 1.

**27. FUTURE WORK PROGRAMME**

28. Much of the recent focus has been to ensure that the Conservation Service meets the needs of its customers; considerable progress has been made in this area.

29. There is a need to ensure that the Conservation Area Character Appraisal Programme is progressed and its resulting recommendations implemented. These recommendations include serving Article 4 Directions for Titchfield and Wallington and the addition of two further buildings to the Local List of Buildings of Special Architectural or Historic Interest.

30. It is intended that the two outstanding Article 4 Directions are served, and the recommended additions to the local list are completed this calendar year before reviews of the remaining Conservation Area Character Appraisals are progressed.

**31. RISK ASSESSMENT**

32. There are no significant risk considerations in relation to this report.

**Appendix A** – Fareham Borough Council Local List of Buildings of Special Architectural or Historic Interest.

**Background Papers:**

None

**Reference Papers:**

None

**Enquiries:**

For further information on this report please contact Mike Franklin (01329 824380)

**Appendix A**

<b>Fareham Borough Council Local List of Buildings of Special Architectural or Historic Interest</b>	
<b>Listed Building Ref</b>	<b>Location</b>
11 / 217	175 Castle Street, Portchester
11 / 224	157 Castle Street, Portchester
11 / 222	Nelson Cottages, 163 & 165 Castle Street, Portchester
24 / 397	Littlecroft and adjoining house, 27 & 35 Catisfield Lane, Catisfield
24 / 398	The Cottage, 23 Catisfield Lane, Catisfield
24 / 400	Elm Cottage, Catisfield Lane, Catisfield
6 / 324	1 Church Path, Titchfield
6 / 355	2 Church Path, Titchfield
6 / 356	4 Church Path, Titchfield
6 / 325	5, 7, 9, 11, 13, 15 & 17 Church Path, Titchfield
11 / 243	The Cottage, 196 Castle Street, Portchester
15 / 524	Outbuilding along street facade to north of granary at Great Brook, Brook Lane, Warsash
24 / 11007	14 Beacon Bottom, Park Gate
25 / 11006	Fairlawns, 266 Botley Road, Burrridge
6 / 121	28 Bridge Street, Titchfield
6 / 257	30 Bridge Street, Titchfield
6 / 253	32 Bridge Street, Titchfield

6 / 332	36 & 38 Bridge Street, Titchfield
23 / 367	Barn at Great Chilling Farm, Chilling Lane, Hook
23 / 368	Granary to west of little chilling, Chilling Lane, Hook
14 / 258	Farm Buildings at Solent Court , Chilling Lane, Hook
3 / 113	11, 12 & 13 Cams Hill, Fareham
3 / 111	2, 3, 4, 5 & 6 Cams Hill, Fareham
21 / 323	30 Cams Hill, Fareham
6 / 357	1 & 2 Church Street, Titchfield
6 / 354	19 & 21, Church Path, Titchfield
6 / 433	3 Coach Hill, Titchfield
6 / 434	5 Coach Hill, Titchfield
9 / 180	Granary at south east of Crofton Farmhouse, Crofton Lane, Hill Head
1 / 55	Former House , The Surgery, 15 East Street, Fareham
6 / 518	13, 15 & 17 Coach Hill, Titchfield
6 / 447	22, 24 & 26 East Street, Titchfield
6 / 446	14, 16 & 18 East Street, Titchfield
9 / 176	Former granary at crabthorn farmhouse, Farm Lane, Hill Head
22 / 365	Crockerhill Farm, Forest Lane, Fareham
22 / 364	Barn at Crockerhill Farm, Forest Lane, Fareham
2 / 98	45 High Street, Fareham
15 / 273	Rose Cottage, Havelock Road, warsash



6 / 333	2, 4 & 6 Frog Lane, Titchfield
10 / 196	Former reading room, 1 & 3 Gosport Road, Stubbington
6 / 470	44 High Street, Titchfield
21 / 330	Hill Farm Cottage, 18 Highlands Road, Fareham
21 / 331	Cottages known as Holly Cottages, 3 & 4 Holly Grove, Fareham
27 / 11003	Fynone, 91 Holly Hill Lane, Sarisbury
14 / 261	Wellside Cottages, 1 & 2 Hook lane, Hook
14 / 269	Barn to north of great abshot farm, Little Abshot Road, Hook
4 / 497	Former warehouse at eastern entrance to lower quay close, Lower Quay Close, Fareham
4 / 134	7, 9 & 11 Mill Road, Fareham
4 / 135	13 Mill Road, Fareham
4 / 136	15, 17, 19, 21, 23, 25, 27, 29 & 31 Mill Road, Fareham
15 / 272	1, 2 & 3 Warsash Cottages, Havelock Road, Warsash
20 / 309	Newgate Cottage, Newgate Lane, Peel Common
27 / 425	Newtown Farmhouse, Newtown Road, Warsash
21 / 363	Uplands Cottage, Old Turnpike, Fareham
2 / 102	Former Fareham county primary school, Ashcroft Arts, Osborn Road, Fareham
5 / 168	Former Lodge , 1 Park Lane, Fareham
21 / 345	Bridge over river wallington adj. Spurlings farm, Pook Lane
21 / 348	Barn at Park View Cottages, Pook lane, Fareham
21 / 346	Spurlings Farm Cottages, Pook Lane, Fareham

8 / 521	Small barn between cart shed and Great Posbrook, Posbrook lane, Titchfield
8 / 172	Cart shed & Pigsties at Great Posbrook Farm, Posbrook lane, Titchfield
8 / 520	Store to north west of eastern barn at Great posbrook Farm, Posbrook lane, Titchfield
2 / 108	37, 38 & 39 North Wallington, Wallington
15 / 270	34 & 36 Shore Road, Warsash
6 / 478	21 South Street, Titchfield
6 / 485	24 & 26 South Street, Titchfield
8 / 171	Lodge at Westhill Park, St Margarets Lane, Titchfield
9 / 182	85 Stubbington Lane, Stubbington
16 / 290	Granary at Friends Farm, Swanwick Lane, Swanwick
10 / 190	46 Titchfield Road, Stubbington
10 / 191	48 Titchfield Road, Stubbington
5 / 522	9, 11, 13 & 15 Trinity Street, Fareham
5 / 120	59, 61 & 63 Trinity Street, Fareham
5 / 121	65 & 67 Trinity Street, Fareham
5 / 166	84 Trinity Street, Fareham
15 / 11004	Dairy Cottage, 2 Thornton Avenue, Warsash
1 / 83	17 & 19 West Street, Fareham
5 / 144	149 West Street, Fareham
5 / 154	160, 162, 164, 166, 168, 170, 172, 174, 176, 178, 180, 182 & 184 West Street, Fareham
5 / 145	179, 179a & 181 West Street, Fareham

5 / 146	205 & 205c West Street, Fareham
5 / 147	207 West Street, Fareham
5 / 148	209 & 211 West Street, Fareham
6 / 493	Outbuilding adjoining east side of 3 West Street, Titchfield
1 / 80	9 & 11 West Street, Fareham
1 / 81	13 West Street, Fareham
6 / 491	1 West Street, Titchfield
6 / 515	Old Inn House, 26 & 28 West Street, Titchfield
6 / 502	33 West Street, Titchfield
6 / 511	Clematis Cottage, 73 West Street, Titchfield
6 / 506	53 West Street, Titchfield
6 / 507	Paddock Cottage, 57 West Street, Titchfield
6 / 504	Ridgeway Cottages, 39 & 41 West Street, Titchfield
6 / 517	44 West Street, Titchfield
24 / 11000	Mansion & various buildings at Coldest Hospital, Bridge Road, Locks Heath
27 / 424	Church Lodge, Church Road, Warsash
24 / 11001	Holly Hill Mansion, Barnes Lane, Warsash
2 / 110	Former brewery behind the White Horse, Drift Road, Wallington
27 / 11002	Inwood, Holly Hill Lane, Sarisbury
20 / 308	Barn at Foxbury Farm, Newgate lane, Peel Common
15 / 11005	Petrol House, 1 & 2 Clocktower Building & 4, 6, 8, 10, 12, 14, 16 & 18 Shore Road, Warsash

20 / 301	Wall to south of former Shoot Farmhouse, Shoot Lane, Chark Common
21 / 325	Downend Farmhouse, Paradise Lane, Fareham
24 / 11008	The Parish Rooms, 217 Barnes Lane, Sarisbury
24 / 11009	216-220 Barnes Lane, Sarisbury
5 / 11010	28 Osborn Road, Fareham
5/ 11011	32 Osborn Road, Fareham
5 / 11012	34 Osborn Road, Fareham
2 / 11014	38 Osborn Road, Fareham
2 / 11013	36 Osborn Road, Fareham
3 / 11015	Lowlands, Wallington Shore Road
15 / 11016	1 Church Road, Warsash
6 / 11017	37-41 High Street (The Square), Titchfield
6 / 11018	1 Coach House Mews, South Street, Titchfield
6 / 11019	The Parish Rooms, High Street, Titchfield
15 / 119	The Old Dovecote, Crofton Way , Warsash
20 / 306	Former granary at Peel Farm, Newgate Lane, Fareham
6 / 456	25 & 25a, High Street, Titchfield
6 / 471	46 High Street, Titchfield

**FAREHAM**  
BOROUGH COUNCIL

**Report to  
Planning and Development Policy  
Development and Review Panel**

**Date**                    **1 MARCH 2016**

**Report of:**            **Director of Planning and Regulation**

**Subject:**             **FINAL REVIEW OF WORK PROGRAMME 2015/16 AND DRAFT  
WORK PROGRAMME 2016/17**

**SUMMARY**

At the last meeting of the Panel on 12 January 2016, members reviewed the existing work programme for 2015/16 and also considered the draft work programme for 2016/17. The Panel is now invited to further review the work programme for the current year and finalise a draft work programme for 2016/17.

**RECOMMENDATION**

The panel is now requested to:-

- (a) review the Panel's work programme for the current year 2015/16;
- (b) agree a proposed work programme for 2016/17; and
- (c) submit the proposed work programme for 2016/17 to the Council for endorsement.

## **INTRODUCTION**

1. At the meeting of the Panel on 12 January 2016, members reviewed the 2015/16 work programme and were invited to consider items and review a proposed programme for the next municipal year. This is the last cycle of meetings for this year and the Panel is invited to finalise its review of this year's work and confirm the draft programme for 2016/17.

## **THE CURRENT WORK PROGRAMME FOR 2015/16**

2. Appendix A sets out details of the proposed items for consideration for the remainder of 2015/16, arising from earlier discussions.
3. Appendix B attached to this report contains details of the outcomes from the matters considered at Panel Meetings from May 2015 to January 2016, for members' consideration.
4. As members are aware, the Panel's focus is on 'policy development' and it is suggested that smaller working groups might be allocated with officers on specific subjects. The Panel is also likely to consider reports on a specific subject on more than one occasion during the course of the year as the policy is developed and before final recommendations are made to the Executive.
5. It is also for the Panel to consider whether any review of items under the Council's policy framework will be included in the 2016/17 programme. Appendix C contains a list of plans and strategies currently contained in the Council's policy framework. The list may however be subject to amendment arising from any future changes to the Constitution.
6. Details of the proposed work programme for 2016/17, which members initially considered at the last Panel meeting, are contained in Appendix D.
7. As members will recall, it was requested that a copy of the Executive Work Programme, showing items rescheduled for 2016/17, be attached to this report to assist members when giving further consideration to the panel's own work programme for the next municipal year. A copy of the Executive Work Programme is therefore attached as Appendix E. It should be noted that this is a 'rolling work programme' and therefore the attached copy shows only those items on the Executive work programme as at the date of dispatch of this agenda 22 February 2016.

## **REVISIONS TO THE CURRENT WORK PROGRAMME**

8. Members are asked to note the following revisions to the work programme;
  - (i). The report titled 'Performance Review: Environmental Sustainability Strategy & Action Plan' has been removed from the current years' work programme and has been added to the 2016/17 work programme;
  - (ii). A report titled 'Performance Review; Conservation Services' has been added to the work programme for this meeting; and
  - (iii). An item titled 'Portchester Shopping Village – Petition' has been added to the current work programme for this meeting.

## **RISK ASSESSMENT**

9. There are no significant risk considerations in relation to this report.

## **CONCLUSION**

10. To summarise, the Panel is now invited to:-
  - (a) review the outcome of the work programme for 2015/16;
  - (b) agree a draft work programme for 2016/17, (having considered the proposed draft set out in Appendix D), which may include any proposed strategy or policy reviews and also any additional items agreed generally by the Panel or put forward by individual members and accepted by the Panel; and
  - (c) submit the work programme for 2016/17 to the Council for approval.

## **APPENDICES**

**Appendix A - Current work programme for 2015/16**

**Appendix B – Work Programme 2015/16 – Outcomes**

**Appendix C – Policy Framework**

**Appendix D – Proposed Work Programme for 2016/17**

**Appendix E – Executive Work Programme (as at 09 February 2016)**

**Background Papers:** None

**Reference Papers:**

Planning and Development Policy Development and Review Panel 12 January 2016.

**Enquiries:**

For further information on this report please contact Richard Jolley (Ext 4388)

**PLANNING AND DEVELOPMENT POLICY DEVELOPMENT AND  
REVIEW PANEL - PROGRAMME 2015/16**

<b>MEETING DATES FOR 2015/16</b>	<b>ITEMS</b>
19 May 2015	Fareham Borough Non-Residential Parking Standards: Draft for Consultation  Review of the Work Programme 2015/16
21 July 2015- <b>CANCELLED</b>	Review of the Work Programme 2015/16
14 September 2015	Performance Review: Parking Strategy Service & Strategy Action Plan  Fareham Borough Design Guidance Supplementary Planning Document (excluding Welborne) – Draft for Consultation  Review of the Work Programme 2015/16
3 November 2015	Performance Review: Planning Strategy service including 2014/15 Local Plan Annual Monitoring Report  Review of the Work Programme 2015/16
12 January 2016	Performance Review: Tree Service & Strategy Action Plan  Preliminary Review of the Work Programme 2015/16 and Draft Work Programme 2016/1
1 March 2016	Performance Review: Conservation Service  Portchester Shopping Village - Petition  Final Review of Work Programme 2015/16 and Draft Work Programme 2016/17



<b>Date of Meeting</b>	<b>19 May 2015</b>
<b>Subject</b>	<b>Fareham Borough Non-Residential Parking Standards: Draft for Consultation</b>
<b>Type of Item</b>	Consultation
<b>Action by Panel</b>	<p>The Panel considered a report by the Director of Planning and Development on Fareham Borough Non-Residential Parking Standards revised document which has been drafted in preparation for consultation.</p> <p>The report was presented by the Transport Planner (Planning Strategy &amp; Regeneration) who explained to the Panel the rationale for the production of a new revised Non-Residential Parking Standards Supplementary Planning Document, who then took questions from members on the proposed strategy.</p> <p>At the invitation of the Chairman, Councillor Evans Executive Member for Planning and Development addressed the panel on this item.</p> <p>Councillor Englefield enquired as to whether the document provided provision for mobility scooters. The Director of Planning and Development addressed the Panel and stated whilst this is not currently covered within the proposed parking standards it is something the Council could consider in relation to Fareham Borough Council public car parks.</p> <p>Councillor Trott suggested that, in addition to being advertised on the Council's website, the consultation also be advertised on the Council's public notice boards throughout the Borough. The Director of Planning and Development advised the Panel that this could be arranged, and that additionally a press release will be issued regarding the consultation.</p> <p>Several members raised questions regarding the parking standards set out in Part B – Table 2 of the draft SPD for several of the listed use classes. The Director of Planning and Development proposed that Tables 1 and Tables 2 of the draft SPD be integrated in order to provide greater clarity of the proposed parking standards, enabling the document to be easier to understand and use; this was supported by the Panel.</p>

	RESOLVED that the Panel approves the content of Appendix A to the report “Non-Residential Parking Standards Supplementary Planning Document (SPD) (Draft for Consultation)”, subject to the amendments above, in order to issue for consultation.
<b>Outcome</b>	Notices regarding the consultation were displayed on the 42 notice boards around the Borough during the consultation periods 15/06/15 and 03/08/15. The Fareham Borough Non-Residents Parking Standards for Adoption is going to the Executive on the 07 September for approval.
<b>Link Officer</b>	Robert Burton
<b><u>Subject</u></b>	<b>Review of the Work Programme 2015/16</b>
<b>Type of Item</b>	Programming
<b>Action by Panel</b>	<p>The Panel considered a report by the Director of Planning and Development which reviewed the work programme for 2015/16.</p> <p>Councillor Trott enquired if an item could be included onto the agenda for a review of the Residential Parking Standards (Supplementary Planning Document) as these have not reviewed since 2009, and was concerned that not all of the standards are now appropriate for the developments taking place throughout the Borough. In particular, a concern was raised as to the accommodation of visitor parking off-street at evenings and weekends.</p> <p>The Director of Planning and Development stated that whilst it has been several years since they were adopted no wider concerns had been expressed in relation to the appropriateness of the current Residential Parking Standards. The Panel was advised that the forthcoming Fareham Borough Design Guide (excluding Welborne) SPD will address issues such as parking layouts and arrangements in new residential schemes, and that the forthcoming presentation of this document to the next meeting of the Panel will therefore provide the opportunity for Members to consider these matters further.</p> <p>Councillor Trott also enquired as to whether the current Residential Parking Standards also apply to the Welborne development. The Director of Planning and Development confirmed that the current parking standards would also apply to Welborne, in accordance with the emerging Welborne Plan. However, the Panel was also advised that the emerging</p>

	<p>Welborne Design SPD will also address issues such as parking layouts and arrangements within the new community.</p> <p>It was AGREED that the Panel:-</p> <ul style="list-style-type: none"> <li>(a) notes the proposed work programme for 2015/16;</li> <li>(b) reviewed the outcomes from matters considered at the last Panel meeting on 5 March 2015; and</li> <li>(c) notes the Planning and Development Executive Work Programme for 2015/16.</li> </ul>
<b>Outcome</b>	Report Noted
<b>Link Officer</b>	Richard Jolley
<b>Date of Meeting</b>	<b>21 July 2015 – Cancelled</b>
<b>Date of Meeting</b>	<b>14 September 2015</b>
<b><u>Subject</u></b>	<b>Performance Review: Parking Strategy Service &amp; Strategy Action Plan</b>
<b>Type of Item</b>	Report
<b>Action by Panel</b>	<p>The Panel considered a report by the Director of Planning and Development on a performance review of the Parking Strategy Service and the Strategy Action Plan.</p> <p>Councillor Trott enquired as to why residents parking schemes are not viable outside of the town centre. Officers explained to the Panel that the town centre scheme has been put in place to balance the needs of Fareham town centre as the Borough's principal retail centre with traffic management considerations. A full review of the Fareham Town Centre Residents Parking Scheme was undertaken following its introduction, and a number of changes to the scheme were subsequently introduced. Members were also advised that to enforce schemes in the wider Borough outside of Fareham town centre would be difficult to manage and very costly.</p> <p>The Chairman referred to paragraph 27 of the report which was concerning the provision of parent and child spaces on the 4<sup>th</sup> floor of the Osborn Road multi storey car park. The suggestion was made that the spaces may be better suited if they were located on the first floor. Officers explained that there was an opportunity and intent to engage further with</p>

	<p>parking customers to understand their parking needs and their view of existing parking facilities, and this would include a review of current dedicated parent and child provision in due course.</p> <p>It was AGREED that the Panel:-</p> <ul style="list-style-type: none"> <li>(a) note the content of the Performance Review of the Fareham Town Centre car park;</li> <li>(b) note that all activities with outstanding actions in the implementation Plan as referred to in the Performance Review have now been completed; and</li> <li>(c) recommend to the Executive that consideration be given to enabling a future review of the Fareham Town Centre parking Strategy 2012-2017, in conjunction with the implementation of the future development strategy for Fareham Town Centre.</li> </ul>
<b>Outcome</b>	Yet to be considered by the Executive
<b>Link Officer</b>	Claire Burnett
<b><u>Subject</u></b>	<b>Fareham Borough Design Guidance Supplementary Planning Document (excluding Welborne) - Draft for Consultation</b>
<b>Type of Item</b>	Consultation
<b>Action by Panel</b>	<p>The panel considered a report by the Director of Planning and Development on the Fareham Borough Design Guidance Supplementary Planning Document (excluding Welborne) which has been drafted for consultation.</p> <p>The Panel also received a short presentation on the document, which highlighted the key points of the document. These included:</p> <ul style="list-style-type: none"> <li>• The purpose of the document</li> <li>• The document structure</li> <li>• Page structure</li> <li>• An example of a page section of the document</li> <li>• The next steps that are to be taken</li> </ul> <p>Members noted that the consultation periods would last 4 weeks from 21 September 2015 to 19 October 2015.</p>

	<p>The Chairman thanked Councillors Walker, Mrs Trott and Ford along with all of the officers involved with the working group, for all of their hard work and efforts in producing the document.</p> <p>It was AGREED that the Panel:-</p> <ul style="list-style-type: none"> <li>(a) approves that the draft Fareham Borough Design Guidance Supplementary Planning Document (excluding Welborne) as set out in Appendix A of the report, be published for a four-week public consultation to run from 21 September 2015 to 19 October 2015.</li> <li>(b) approves that the Director of Planning and Development, be authorised to make any necessary minor changes to the Design Guidance, prior to publication, providing that these do not change the overall direction, shape or emphasis of the document, and do not raise any significant new issues; and</li> <li>(c) approves that the Draft Fareham Borough Design Guidance Supplementary Planning Document (excluding Welborne) be endorsed as an interim guidance to be afforded due weight in the determination of planning applications.</li> </ul>
<b>Outcome</b>	
<b>Link Officer</b>	Richard Jolley
<b><u>Subject</u></b>	<b>Review of the Work Programme 2015/16</b>
<b>Type of Item</b>	Programming
<b>Action by Panel</b>	<p>The Panel considered a report by the Director of Planning and Development which reviewed the Panel's work programme for 2015/16.</p> <p>It was AGREED that the Panel approves the work programme 2015/16, as set out in Appendix A to the report.</p>
<b>Outcome</b>	Content of report noted
<b>Link Officer</b>	Richard Jolley

<b>Date of Meeting</b>	<b>03 November 2015</b>
<b>Subject</b>	<b>Planning Strategy service including 2014/15 Local Plan Annual Monitoring Report Update</b>
<b>Type of Item</b>	Review
<b>Action by Panel</b>	<p>The Panel considered a report by the Director of Planning and Regulation on a Performance Review of Planning Strategy Service including the Local Plan Authority Report 2014/15.</p> <p>The Panel received a presentation from the Principal Planner (Strategy and Regeneration) which gave a brief overview of the Authority Monitoring report 2014/15.</p> <p>At the invitation of the Chairman Councillor Evans Executive Member for Planning and Development addressed the Panel on this item.</p> <p>Several Members requested that additional clarification be provided when the report is published on the Council's website clearly explaining that the report does not represent new planning 'policy' but is a 'monitoring' report which includes information on performance against <u>existing</u> Local Plan targets including those relating the housing delivery.</p> <p>It was AGREED that, subject to the inclusion of the additional clarification of the document as above, the Panel approves:-</p> <ul style="list-style-type: none"> <li>(a) that the Authority Report 2014/15; as set out in Appendix A, be published on the Council's website; and</li> <li>(b) that the Director of Planning and Regulation: be authorised to make any necessary minor changes to the Authority Monitoring Report 2014/15, prior to publication, providing that these do not change overall direction, shape or emphasis of the document, and do not raise any significant issues.</li> </ul>
<b>Outcome</b>	Report Noted
<b>Link Officer</b>	Claire Burnett

<b><u>Subject</u></b>	<b>Review of the Work Programme 2015/16</b>
<b>Type of Item</b>	Review
<b>Action by Panel</b>	<p>The Panel considered a report by the Director of Planning and Regulation which reviewed the Panel's work programme for 2015/16</p> <p>The Chairman reminded members of the panel's working group meeting Design Guidance SPD which was held on 05 November 2015.</p> <p>It was AGREED that the Panel approve the work programme for 2015/16.</p>
<b>Outcome</b>	Report Noted
<b>Link Officer</b>	Richard Jolley
<b>Date of Meeting</b>	<b>12 January 2016</b>
<b><u>Subject</u></b>	<b>Performance Review: Tree Service &amp; Strategy Action Plan</b>
<b>Type of Item</b>	Report
<b>Action by Panel</b>	<p>The Panel considered a report by the Director of Planning and Regulation on an annual update of the Tree Strategy Action Plan and received a presentation on the key issues within the report by the Principal Tree Officer.</p> <p>The presentation outlined the various work and responsibilities that is undertaken by the tree team:</p> <ul style="list-style-type: none"> <li>• Tree Safety Inspections</li> <li>• Survey of Housing trees, including the proactive planting of trees on housing land</li> <li>• Tree Planting and Maintenance, including resilience planting for the future</li> </ul>

- Tree Preservation Order Schedule
- Tree Service Requests
- Ancient Line Pollards
- Wickham Road Cemetery
- Customer Service Improvements following the Vanguard Intervention in Planning
- Coldeast Trees and Woodland
- Tree Wardens
- Tree Health – Pests and Diseases

Members raised concerns regarding the significant adoption of trees and woodland at the former Coldeast Hospital site and enquired whether there were sufficient resources available within the Tree Service (and other relevant Council services) to be able to maintain the current level of service with the consistent increase in the number of trees that they are responsible for. The Principal Tree Officer addressed the Panel and confirmed that he is confident that it is still manageable for the Tree Service and he felt that it was in the interest of Fareham residents that public trees and woodland are adopted by the Council. The Panel asked for clarification on the current procurement of contractors used to fell Fareham Borough Council trees and whether it was viable to bring this in-house. The Principal Tree Officer confirmed that there had recently been a change in the procurement process for tree work, with a Hampshire wide procurement scheme being used with very competitive rates and specialist skills. He also informed the Panel that from an insurance perspective it would be costly to the Council to insure and train their own in-house tree surgeons. The presentation outlined plans for the Council to adopt a Tree Warden scheme, to use local volunteers to assist the Tree and Conservation Officers. The Panel agreed that this was an excellent idea that would need to be closely monitored. The Principal Tree Officer informed members that they would initially set up a small pilot scheme and report back to the Panel on the progress next year.

It was AGREED that:-

- (a) the Principal Tree Officer be thanked for his presentation; and
- (b) the Panel supports the Tree Strategy Action Plan; and
- (c) that an update for members on the Tree Warden Scheme

**Outcome**

Report Noted



<b>Link Officer</b>	Richard Jolley
<b>Subject</b>	<b>Preliminary Review of Work Programme 2015/16 and draft Work Programme 2016/17</b>
<b>Type of Item</b>	Report
<b>Action by Panel</b>	<p>The Panel considered a report by the Director of Planning and Regulation which reviewed the Panel's work programme for 2015/16 and gave initial consideration to the work programme for 2016/17. The Director of Planning and Regulation addressed the Panel and invited members to put forward suggestions for the work programme for 2016/17. Members suggested that an item on the forthcoming Fareham Town Centre Regeneration strategy be added to next year's work programme as this is planned to go out for consultation in the summer. The Director of Planning and Regulation suggested that that he meets with the Chairman and Executive Member for Planning and Development to discuss and agree on which parts of the regeneration project it may be appropriate for the Panel to be involved with. It was also noted that the wording on page 7 of the report be amended in paragraph 12 to say 'Executive Member for Planning and Development' not 'Executive Member of Planning and Regulation'.</p> <p>It was AGREED that:-</p> <p>(a) subject to the amendments to the wording on page 7, that the Panel approve the work programme for 2015/16; and</p> <p>(b) members consider items to be included in the 2016/17 work programme which will be discussed at the 1 March 2016 meeting.</p>
<b>Outcome</b>	Report Noted
<b>Link Officer</b>	Richard Jolley

**FAREHAM BOROUGH COUNCIL  
POLICY FRAMEWORK**

Under the constitution, the plans and strategies to be adopted or approved by the full Council are:-

- (a) Sustainable Community Strategy;
- (b) Housing Strategy
- (c) Food Safety Service Plan;
- (d) Licensing Policy;
- (e) Plans and Alterations comprising the Development Plan;
- (f) Development Plan Documents;
- (g) Community Safety Strategy;
- (h) Corporate Vision, Values, Objectives and Priority Actions.

**PROPOSED PLANNING AND DEVELOPMENT POLICY DEVELOPMENT AND  
REVIEW PANEL - WORK PROGRAMME 2016/17**

<u>MEETING DATES FOR 2016/17</u>	<u>ITEMS</u>
17 May 2016	Presentation on Introduction to Portfolio Services  Review of the Work Programme 2016/17
19 July 2016	Statement of Community Involvement  Review of the Work Programme 2016/17
6 September 2016	Local Development Scheme  Review of the Work Programme 2016/17
8 November 2016	Annual Monitoring Report  Review of the Work Programme 2016/17
10 January 2017	Performance Review: Building Control Partnership  Preliminary Review of the Work Programme 2016/17 and Draft Work Programme 2017/18
28 February 2017	Performance Review: Tree Service and Strategy Action Plan  Final Review of Work Programme 2016/17 and Draft Work Programme 2017/18

TO BE ALLOCATED –

Performance Review: Environmental Sustainability Strategy & Action Plan



Committee / Panel	Portfolio	Service Area	Item Description	Item Type	Date	Month	Key Decision?
P&D PDRP	Planning and Development	Planning Strategy & Regeneration	Fareham Borough Non-Residential Parking Standards: Draft for Consultation	Report	19/05/15	May	No
Executive	Planning and Development	Planning Strategy & Regeneration	Welborne Financial Update	Report	13/07/15	July	No
Individual Decision	N/A		Attendance at Town and Country Planning Association Annual Conference 2015 and Report Launch: New Towns – Past, Present and Future	Report	30/07/15	July	No
Individual Decision	Planning and Development	Planning & Development	Portchester Castle to Paulsgrove Coastal Defence Scheme – Outline Design: Award of Contract	Report	17/08/15	August	No
Executive	Planning and Development	Planning Strategy & Regeneration	Fareham Borough Non-Residential Parking Standards: for Adoption	Report	07/09/15	September	Yes
P&D PDRP	Planning and Development	Planning Strategy & Regeneration	Fareham Borough Design Guidance Supplementary Planning Document (excluding Welborne) – Draft for Consultation	Report	14/09/15	September	No
P&D PDRP	Planning and Development	Planning Strategy & Regeneration	Performance Review: Parking Strategy Service & Strategy Action Plan	Report	14/09/15	September	No
P&D PDRP	Planning and Development	Planning Strategy & Regeneration	Performance Review: Planning Strategy service including 2014/15 Local Plan Annual Monitoring Report	Report	03/11/15	November	No

Committee / Panel	Portfolio	Service Area	Item Description	Item Type	Date	Month	Key Decision?
Executive	Planning and Development	Planning Strategy & Regeneration	Welborne Design Guidance Supplementary Planning Document – for Adoption	Report	11/01/2016	January	Yes
Executive	Planning and Development	Planning Strategy & Regeneration	Fareham Borough Design Guidance Supplementary Planning Document (excluding Welborne) for Adoption	Report	07/12/15	December	Yes
P&D PDRP	Planning and Development	Development Management	Performance Review: Tree Service & Strategy Action Plan	Report	12/01/16	January	No
Executive	Planning and Development	Planning Strategy & Regeneration	Local Plan Review and Fareham Town Centre and Portchester Regeneration Strategies: Proposed Member Working Group Arrangements	Report	08/02/16	February	No
Individual Exec Member Decision	Planning and Development	Development Management	Establishment of a Framework Agreement for Consultancy Services in Relation to Planning Application Viability Assessments	Report	08/02/16	February	No
Planning & Development PDRP	Planning and Development	Development Management	Performance Review: Conservation Service	Report	01/03/16	March	No
P&D PDRP	Planning and Development	Planning Strategy & Regeneration	Portchester Shopping Village	Petition	01/03/16	March	No
Executive	Planning and Development	Welborne	Delivery of Welborne	Report	22/03/16	March	Yes
Executive	Planning and Development	Welborne	Delivery of Welborne: Detailed Programme and Costs	Report	16/05/16	May	

Committee / Panel	Portfolio	Service Area	Item Description	Item Type	Date	Month	Key Decision?
P&D PDRP	Planning and Development		Introduction to Portfolio Services	Present ation	17/05/16	May	
Executive	Planning and Development	Coastal Management	Portchester to Paulsgrove Defence Scheme- Preferred Scheme: Design for Consultation	Report	06/06/16	June	
P&D PDRP	Planning and Development	Planning Strategy & Regeneration	Statement of Community Involvement	Report	19/07/16	July	
Executive	Planning and Development	Planning Strategy & Regeneration	Fareham Town Centre Regeneration Strategy: for Consultation	Report		June/July 2016	
Executive	Planning and Development	Planning Strategy & Regeneration	Portchester District Centre Regeneration Strategy: for Consultation	Report		June/July 2016	
P&D PDRP	Planning and Development	Planning Strategy & Regeneration	Local Development Scheme	Report	06/09/16	Sept	
Executive	Planning and Development	Planning Strategy & Regeneration	Fareham Town Centre Regeneration Strategy: for Adoption	Report		Sept/Oct 2016	
Executive	Planning and Development	Planning Strategy & Regeneration	Portchester District Centre Regeneration Strategy: for Adoption	Report		Sept/Oct 2016	
P&D PDRP	Planning and Development	Planning Strategy & Regeneration	Annual Monitoring Report	Report	08/11/16	Nov	
P&D PDRP	Planning and Development	Planning Strategy & Regeneration	Building Control Partnership Review	Report	10/01/17	Jan	
P&D PDRP	Planning and Development	Planning Strategy & Regeneration	Performance Review: Tree Service	Report	28/02/17	Feb	
Executive	Planning and Development	Planning Strategy & Regeneration	CIL Review – Draft Charging Schedule	Report	TBC		

Committee / Panel	Portfolio	Service Area	Item Description	Item Type	Date	Month	Key Decision?
Executive	Planning and Development	Planning Strategy & Regeneration	CIL Review – Submitted Charging Schedule	Report	TBC		
Executive	Planning and Development	Welborne	Welborne Planning Obligations and Affordable Housing Supplementary Planning Document – for Adoption	Report	TBC		
Executive	Planning and Development	Planning Strategy & Regeneration	Fareham Borough Planning Obligations and Affordable Housing Supplementary Planning Document (excluding Welborne) – for Adoption	Report	TBC		Yes
Executive	Planning and Development	Welborne	Welborne Delivery: Governance Review	Report	TBC		
Executive	Planning and Development	Planning Strategy & Regeneration	Draft Local Plan Review: for Consultation	Report	TBC		
Executive	Planning and Development	Coastal Management	Portchester to Paulsgrove Defence Scheme: Award of Tender	Report	TBC		
Ind Exec Member/Executive/ P&D PDRP as necessary	Planning and Development	Planning Strategy & Regeneration	Article 4 Direction and Conservation Area Character Assessment	Report	TBC		